

## **REPORT TO PICKMERE PARISH COUNCIL**

**2<sup>nd</sup> April 2019**

### **AGENDA ITEM 9.5 – FINANCIAL ARRANGEMENTS FOR PROVIDING COUNCIL INSERTS IN PICKMERE PRESS**

#### **1. Background**

- 1.1 At your meeting on 5<sup>th</sup> March 2019, you agreed unanimously that the Council should provide a regular insert in Pickmere Press, reporting on the actions and decisions of the Parish Council. Your Clerk was asked to agree with the editor of PP the detail of financial arrangements to secure this.

#### **2. Report**

- 2.1 It has been agreed in principle with the editor of PP that if the Council were to provide a 2-side contribution to the publication, the charge would be approximately £50 per issue. This figure represents a fair proportion of the print and paper costs incurred by PP (which is non-profitmaking); no charge would be made for labour /typesetting costs. The sum is not subject to VAT. The cost might vary slightly from issue to issue as the cost of paper and printing varies slightly depending on the supplier used in a particular month.
- 2.2 The aim is that PP is published 6 times per annum, but this can vary slightly from year to year.
- 2.3 On this basis the editor would invoice the Council in relation to each issue. Liaison will be required between the editor and the Council representative drafting the Council contribution to ensure that that contribution is up to date and relevant.
- 2.4 No specific allowance is made in the 2019-20 budget for such expenditure, but sufficient balances exist to accommodate likely annual costs without undue problem. If successful, an appropriate allowance could be provided in the budget for 2020-2021 when this is considered later this year.

#### **3. Recommendation**

- 3.1 That the arrangements for the provision of Council inserts to Pickmere Press and payment of approximately £50 per issue for a two-page insert be confirmed.

**Jack Steel**  
**Clerk to Parish Council**