

## EXPENSES FOR JACK STEEL, Parish Clerk

MONTH: November meeting 2018

	Item	Net £	VAT £	Total £
<b>STATIONERY</b>				
	Drawing pins and printer paper			£4.25
	Stamps			£30.00
	<b>Sub-total</b>			<b>£34.25</b>

<b>VILLAGE HALL</b>				
	Purchase keys			£17.20
	<b>Sub-total</b>			<b>£17.20</b>

<b>OTHER EXPENSES</b>				
	Renew Virus Protection – Council laptop (2 years)			£69.99
	Broadband contribution			£10.00
	Car Insurance contribution			£4.25
	<b>Sub-total</b>			<b>£84.24</b>

<b>TOTAL</b>				
	<b>Sub-Total</b>			£135.69
				<b>£135.69</b>

Date paid:

Cheque No.:

Cheque signed by: