

EXPENSES FOR JACK STEEL, Parish Clerk

MONTH: October meeting 2018

	Item	Net £	VAT £	Total £
STATIONERY				
	Purchase laminating sheets, printer cartridge, replacement mouse	30.80	4.86	39.65
	Printer paper			3.25
	Printer cartridges			46.50
	Sub-total			£89.40

VILLAGE HALL				
	Cleaning materials			1.47
	Purchase smoke alarms and batteries			36.68
	Sub-total			£38.15

OTHER EXPENSES				
	Telephone calls to Viking re damaged 4 drawer cabinet			13.88
	Broadband contribution			10.00
	Car Insurance contribution			4.25
	Sub-total			£28.13

TOTAL				£
Sub-Total				155.68
Less overcharge September meeting				-0.40
				£155.28

Date paid:

Cheque No.:

Cheque signed by: