

## **PICKMERE PARISH COUNCIL**

### **GENERAL DATA PROTECTION REGULATION**

#### **POLICY CLARIFICATION IN RELATION TO CCTV IMAGES AND PHOTOGRAPHS DISPLAYED ON PARISH COUNCIL WEBSITE AND IN TURTON PAVILION – Approved 8<sup>th</sup> May 2019**

##### **1. CCTV**

The Parish Council possesses four CCTV cameras mounted externally on and around the Turton Pavilion, off Jacob's Way, Pickmere. These cameras are used for security purposes, there having been several cases of vandalism and other potentially unlawful activities in and around that location.

Images from the camera are recorded on a hard disk recorder contained within the Pavilion, and are viewed only if there is other evidence of potentially unlawful activity in the locality which the camera might assist in clarifying. The hard disk recorder over-writes the video recording on a monthly basis, thus records are kept only for one month and are then deleted, unless a particular incident is the result of investigation.

##### **2. Website and Pavilion photographs**

The Parish Council website contains a section devoted to photographs of Pickmere and its community events over the last 100 years or so. This section is kept for purposes of maintaining a social history of the village and is the most frequently accessed by visitors to the website. Some photographs are of the landscape and related flora and fauna or are historical photographs of Pickmere in former times. However, some photos are of people, often residents of the parish present or past, attending previous village social events from 2002 to 2015. Similarly, the Turton Pavilion contains several photo-montages of past village social events.

No complaint has ever been received by the Parish Council from a person displayed on any of these photographs. The Council considers that it is impractical to try to contact each person so depicted to request their consent but is willing to delete any such photographs should the subject, or if a minor their parent or guardian, wish. In such a case, the Clerk to the Council should be contacted to effect such a deletion in accordance with the Subject Access Request policy adopted by this council.

The risks to persons photographed in retaining such photographs is considered to be extremely small.