

EXPENSES FOR JACK STEEL, Parish Clerk**MONTH: 3rd November 2020 meeting**

| | Item | | Total £ |
|-------------------|---------------|--|------------------|
| STATIONERY | | | |
| | Printer paper | | £10.00 |
| | Printer inks | | £40.89 incl. VAT |
| Sub-total | | | £50.89 |

| | | | |
|--------------------------------------|--|--|----------|
| VILLAGE HALL AND PAVILION | | | |
| | | | £ |
| Sub-total | | | £ |

| | | | |
|-----------------------|--|--|----------------|
| OTHER EXPENSES | | | - |
| | Renewal – Virus protection – laptop (2 years from 5/1/21) | | £89.99 |
| | Zoom monthly fee (4/11/20) | | £14.39 |
| | Home working allowance | | £10.00 |
| | Car Insurance contribution | | £4.25 |
| | | | |
| Sub-total | | | £118.63 |

| | | | |
|--------------|--|--|----------------|
| TOTAL | | | £169.52 |
|--------------|--|--|----------------|

Date paid:

Cheque No.:

Cheque signed by: