

REPORT TO PICKMERE PARISH COUNCIL

4th October 2016

5.3 TO APPROVE PAYMENTS NOT PREVIOUSLY AUTHORISED

1. Report

1.1 Since appointment of your new clerk, clarification has been received as to the need for all cheque payments to be explicitly authorised, even where, for instance, the wage agreement with the cleaner of the Village Hall was explicitly authorised at the outset of the cleaner's appointment.

2. Recommendation

That Council approve the payments listed on the schedule below. The schedule does not include direct debit and standing order items for electricity, water, Council Tax and Clerk's salary. The items in violet are those exceeding £100.

03/05/2016	101811	RF Clerk's expenses	£55.24
03/05/2016	101812	CT Expenses	£6.74
03/05/2016	101813	Cleaner	£65.00
07/06/2016	101814	Cleaner	£80.00
07/06/2016	101815	AB Pest Control	£45.00
07/06/2016	101816	RF Clerk's expenses	£24.90
07/06/2016	101817	RF Clerk's salary	£357.60
07/06/2016	101818	JS Clerk's expenses	£23.13
07/06/2016	101819	ChALC JS Induction Course	£30.00
05/07/2016	101820	JS Clerk's expenses	£96.93
14/07/2016	101821	Cleaner	£65.00
14/07/2016	101822	ChALC-'Good Councillors' Guide'	£2.18
14/07/2016	101823	Clover Drive Play Area Annual Survey	£75.00
14/07/2016	101824	ChALC - 2 Planning courses	£50.00
19/07/2016	101825	R F - Clerk's handover work and expenses	£187.76*
19/07/2016	101826	ChALC Induction Course SF	£30.00
19/07/2016	101827	JS Clerk's expenses	£116.75
15/08/2016	101828	Cleaner	£55.00
15/08/2016	101829	ChALC Induction Course AB	£30.00
15/08/2016	101830	BDO Audit Fee	£120.00
15/08/2016	101831	AB Pest Control	£45.00
06/09/2016	101832	Cleaner	£80.00
06/09/2016	101833	JS Clerk's expenses	£35.10
06/09/2016	101834	Came & Co. Parish Council Insurance Policy renewal	£1,277.36*

* Expenditure previously individually and explicitly authorised by Council, but included here for reasons of comprehensiveness

Jack Steel
Clerk to Parish Council