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MINUTES of THE EXTRAORDINARY PARISH COUNCIL MEETING
Held ONLINE

12th January 2021

AGENDA PART A – PUBLIC

1. ATTENDANCE

Present	AS (Chair), AB, SF, SR, CT
Apologies	HS, PD
Police	Nil
Public	5 members of the public for public agenda

2. DECLARATIONS OF INTEREST Nil

- 3. RESOLUTION TO EXCLUDE THE PUBLIC** In order to consider financial matters relating to the receipt of quotations, Council resolved that members of the public should now be excluded from the meeting.

AGENDA PART B – CONFIDENTIAL

- 4. ASSET MAINTENANCE – QUOTATIONS RECEIVED** Following discussion of each item, Council resolved the following:

4.1 Replacement Noticeboards: Replacement noticeboards for Park Lane and the Pavilion were to be ordered from Parish Noticeboards Ltd at the price indicated. The preferred colour was dark green as in the illustrative photographs. WAP Lawton were to be instructed to install the boards at the price indicated.

4.2 Village Hall Noticeboard: in recognition of its unique character and provenance, the board was to be refurbished rather than replaced. G Brannon (painter-decorator and joiner) was selected to carry out repairs to the board and then to repaint it in accordance with his specification, except that the Clerk would liaise with GB to detail the work further. Council authorised a budget allowance of up to £500 for this work, although it was considered that it should cost less than this figure.

P Goodier (joiner) was commissioned to replace the relevant length of skirting board in the Village Hall.

4.3 Village Hall roof: the Clerk was to secure relevant tile replacement, indicated to cost in the region of £250; the Clerk in conjunction with the Chair was authorised to instruct work within an allowance of £750 to cover any additional costs that might be incurred.

4.4 Co-ordinated signs at the IROS: Seymour Sign and Print were selected as the supplier for these signs at the prices indicated; the Clerk was asked to discuss with that company which specification for the signs was likely to be most appropriate (powder-coated aluminium or aluminium composite), and to request the artwork for approval prior to final commissioning.

WAP Lawton were to be instructed to install the boards at the price indicated.

4.5 Replacement pavilion doors: the Clerk was authorised to order replacement doors from Lathams Steel Doors within an allowance of £1500 (so as to allow a detailing of the specification with Lathams) plus an allowance for installation of £750. The Clerk was to seek an appropriate installer.

4.6 Funding: Funding in relation to the above expenditure will be taken initially from the CIL contribution of £3052 agreed at a previous meeting, and subsequently by use of funds from the Business Support Grant received in 2020. The Clerk will report back in due course as to the impact on these funds, and also as to any potential changes in the proposed budget for 2021-22 as a result of this expenditure and also factors such as the continuing Covid pandemic.

4.7 Open lakeside land: The Clerk reported that he was in discussion with a contractor with a view to seeking some form of maintenance option report which Council could then use as a basis for deciding a maintenance regime for this land. He will report back to Council in due course.

J Steel

Clerk to the Parish Council