



AN **ONLINE** MEETING OF THE PARISH COUNCIL (667)
WILL BE HELD ON

TUESDAY 4th May 2021 AT 7.30 PM

Members of the Council are summoned to attend an online meeting of the council for the purpose of transacting the business as set out in the following agenda.

Members of the public who wish to observe the meeting (and who have not previously expressed such a wish) should contact the Clerk, preferably by email, before 11.59 p.m. on Sunday 2nd May 2021 to request instructions on how to access the meeting. Those who have been notified about previous meetings do not need to contact the Clerk again and will be notified again this time.

**ANNUAL MEETING OF PARISH COUNCIL
AGENDA**

1. **Outgoing Chairperson's Report for 2020-21**
2. **Elections**
 - 2.1 To welcome new councillor and accept their Declaration of Acceptance of Office
 - 2.2 Election of Officers
 - Chairperson
 - 2.3 Appointment of Responsible Financial Officer

COUNCIL MEETING (667)

AGENDA PART A – PUBLIC

1. **To receive apologies for absence**
2. **Minutes**
 - 2.1 To approve and authorise the signing of the Minutes of the meeting held on 6th April 2021.
 - 2.2 Matters arising from the Minutes of the meeting held on 6th April 2021.
3. **Declaration of Interests** To provide an opportunity for members to declare any personal and/or prejudicial interest in relation to any item on the Agenda.
4. **Public forum** Questions or comments from members of the public who have requested that their question or comment on an agenda item be heard. (The decision on the time allocated to each topic rests with the meeting chairperson. Any such questions are to be addressed to the Parish Clerk no less than 2 days prior to the date of this Council meeting, i.e. by 11.59 p.m.

Jack Steel – Clerk to the Parish Council Email clerk@pickmereparishcouncil.com Telephone 01565 734618

on Sunday 2nd May 2021. Advice as to other means of raising matters with the Parish Council or commenting can be found on the Council's website.)

5. **Report from PCSO**
6. **Report from CE Cllr K Parkinson re Cheshire East Council matters**
7. **Administrative matters**
 - 7.1 To consider situation re holding of on-line Council meetings (see report)
 - 7.2 To consider form and programme of meetings for 2021-22 (see report)
 - 7.3 To review Council's and employee's membership of other bodies (see report)
 - 7.4 To review arrangements in respect of General Data Protection legislation (see report)
8. **Finance**
 - 8.1 To approve Financial Risk Assessment (see report)
 - 8.2 To approve Annual Governance provisions and procedures for Audit (see report)
 - 8.3 To review current Standing Orders and Direct Debits (see report)
 - 8.4 To note expenditure from the Community Infrastructure Levy (see report)
 - 8.5 To consider applying for Covid Business Restart grant (see report)
 - 8.6 To note current financial position (see monthly summary)
 - 8.7 To note or approve new payments (see schedule)
9. **Planning matters**
 - 9.1 To note and consider update on planning applications received and other planning matters (Update note to be tabled)
10. **Reports from Clerk and from Councillors**
 - 10.1 To consider update in respect of Asset Maintenance Programme (see report)
 - 10.2 To consider update re Neighbourhood Plan preparation (see report)
 - 10.3 To consider reopening of Village Hall and Pavilion (see report)
 - 10.4 To consider update re parish boundary signage (AB)
 - 10.5 To note progress with regard to Community Speedwatch and traffic calming (see report)
 - 10.6 To consider update re Play Area refurbishment project (Working Group)
 - 10.7 Publication of the High Legh Neighbourhood Plan (Pre-Submission Version) (see report)
 - 10.8 To consider response from HS2 to request for information (see report)
 - 10.9 To consider request to prune tree at Buttercup Way footpath (see report)
 - 10.10 To consider resolution to exclude the public

AGENDA PART B – CONFIDENTIAL

11. **To consider revised quotation for provision of Neighbourhood Plan consultancy services**