

## **REPORT TO PICKMERE PARISH COUNCIL**

**6<sup>th</sup> April 2021**

### **AGENDA ITEM 6.3 – EARLY OUTTURN ACCOUNTS AND BUDGET IMPLICATIONS, AND COMMITMENT OF WINDFALL MONIES – UPDATED 5 April 2021**

#### **1. REPORT – BASE BUDGET**

- 1.1 The monthly financial summary just presented (at agenda item 6.1) represents virtually the final year end accounts. It excludes the final receipts and payments for the period 16<sup>th</sup>-31<sup>st</sup> March, for which bank statement information was not available at the time of writing. It is therefore possible to make some judgement of the outturn against the outturn forecast presented on 1<sup>st</sup> December 2020 which formed the basis for the budget agreed for 2021-22.
- 1.2 Omitting the influence of the ‘Windfall’ receipts – the Covid Business Grant and Community Infrastructure Levy payments received from CEC – and the payments from those funds (both of which are discussed further below), overall receipts for 2020-21 were around £14100 as against a forecast outturn of £14800, and expenditure £14178 as against a forecast outturn of £15978 (though there will be one or two relatively small further items of expenditure to be included for the period between 16<sup>th</sup> and 31<sup>st</sup> March.)
- 1.3 In broad terms therefore there seems to be little merit in trying to fine tune the proposed budget for 2020-21 further. A copy of the agreed base budget – omitting the windfall receipts and the expenditure from them is attached as an appendix for reference.

#### **2. CONTINGENCY AND EARMARKED ITEMS**

- 2.1 The allowances made in your Council’s financial reserves, as agreed at 1<sup>st</sup> December 2020 are shown below at Table 1. It is not proposed to amend these.

#### **3. WINDFALL RECEIPTS AND PAYMENTS**

- 3.1 At Table 2 below will be found the situation with regard to the receipt of the windfall payments, how your Council has allocated their use, and how much of them has been expended to date.

#### **4. CONCLUDING REMARKS**

- 4.1 The total financial reserves of the council as at 15<sup>th</sup> March 2021 were £84352. Subtracting from that figure the Contingency and Earmarked items referred to in Table 1 together with the balance of windfall receipts yet unspent shown in Table 2 leaves a balance of reserves virtually the same as your Council’s annual precept figure, which is entirely appropriate. In due course consideration will need to be given to how the remaining windfall receipts should be allocated, but this is not essential at this moment.

#### **5. RECOMMENDATION**

- 5.1 That the report be noted.

**Table 1 – Financial reserves - specified contingency and earmarked items**

<b>Column 1</b>	<b>Column 2</b>
<b>Potential Expenditure item</b>	<b>Allocations agreed for 2021-22</b>
<b>CONTINGENCIES</b>	
Legal fees general	£1000
Village Hall – Unforeseen building / equipment repair or replacement	£1000
Pavilion – Unforeseen building / equipment repair or replacement	£300
IROS Grass cutting	£2000
Miscellaneous tree work	£920
Cheshire railings repair/painting	0
<b>CONTINGENCIES sub-total</b>	<b>£5220</b>
<b>EARMARKED FUNDS</b>	
Review of assets and poss. refurbishment / replacement of buildings including planning, architectural & legal costs	£9500
Clover Drive play area and two sites – remnant of maintenance fund @ 3/11/20	£10000
Play area – sinking fund for replacement/refurbishment	£6000
Fund held against possible future election costs	£2000
<b>EARMARKED Funds sub-total</b>	<b>£27500</b>
<b>GRAND TOTAL</b>	<b>£32720</b>

**Table 2 – Receipt and expenditure of Windfall monies 2020-21**

<b>COVID BUSINESS SUPPORT GRANTS</b>	
<b>Amount received as at 15 March 2021</b>	<b>£32741</b>
<b>ALLOCATIONS MADE BY COUNCIL 1<sup>st</sup> December 2020</b>	
Amount held and earmarked to cover potential loss of Village Hall hire income 2021-22	£2000
Asset upgrading/general property maintenance and enhancement	£8000
<b>AMOUNT EXPENDED AS A RESULT OF COUNCIL DECISIONS (excl VAT)</b>	
Supply of replacement Pavilion doors (part)	£459
Expenditure committed - Supply of coordinated signs	£1105
Expenditure approved – replacement of lakeside platform	£470
Erection/installation of Pavilion doors, coordinated signs, and replacement noticeboards (allowance)	£1000 (approx.)
Supply of replacement noticeboards (balance payment – 50%)	£1448
<b>TOTAL EXPENDITURE AND COMMITMENTS</b>	<b>£4482</b>

<b>COMMUNITY INFRASTRUCTURE LEVY</b>	
<b>Amount received as at 15 March 2021</b>	<b>£9052</b>
<b>ALLOCATIONS MADE BY COUNCIL 1<sup>st</sup> December 2020</b>	
Neighbourhood Plan – provision for extra consultant input over and above grant-aided expenditure	£3000 Unspent
Earmarked sum to add to ‘sinking fund’ for renewal/refurbishment of play area	£3000 Unspent
Asset upgrading/general property maintenance and enhancement	£3052
<b>AMOUNT EXPENDED AS A RESULT OF COUNCIL DECISIONS (excl VAT)</b>	
Supply of replacement Pavilion Doors (part)	£887
Supply of replacement noticeboards (deposit - 50%)	£1448
Supply and erection of streetlamp	£717
<b>TOTAL EXPENDITURE</b>	<b>£3052</b>