

REPORT TO PICKMERE PARISH COUNCIL

7th March 2023

AGENDA ITEM 9.6 CORONATION OF KING CHARLES III

1. REPORT

1.1 Following discussion at your February meeting, your Chair was going to seek to bring about a discussion involving the various interested parties in the parish about the holding of an event to celebrate the Coronation. This was considered to be an event to be organised by the local community, and the Parish Council was not formally involved in it.

1.2 The Chair will comment on progress in this respect, but it is pointed out that if an organisation or person unrelated to (or not previously authorised by) the Council wishes to organise such an event on Council land, then normal practice would require such person/organisation to provide for prior approval:

- confirmation of appropriate event insurance,
- an event licence (if relevant),
- a risk assessment for the holding of the event
- details of arrangements for the event's organisation – including its aims, who is to be invited, arrangements for entry (is entry to be free or paid), arrangements for refreshments, arrangements for on-the-day management of the event, and then for clearing up afterward, including cleaning of the Pavilion if this is to be used.

1.3 One of the key movers in relation to this project has responded as follows:

"The Pickmere Residents Group would like to hold a Coronation event on the IROS field on Monday 8th May. The event will be a picnic with voluntary entertainment. To provide this I have a group of residents who will be working together to ensure the event is a success. We will have 1st Aid, insurance and a risk assessment in place for the event."

1.4 It has further been confirmed that it will be *"a very basic event with residents coming with their own picnic and chairs"*. The event *"is for the residents of the village who would like to join in. Any rubbish would be taken home. The organisers would ensure cleaning of the toilets and mopping of the floor in the Pavilion and a check on the field to make sure it's left clean and tidy as found."*

1.5 Apparently the insurance is *"set up ready to go"*.

2. RECOMMENDATION

2.1 That the report be noted and Council consider the request further.

Jack Steel
Clerk to the Parish Council